

## Public Benefit and Privacy Panel for Health and Social Care

[nss.PBPP@nhs.net](mailto:nss.PBPP@nhs.net)

[www.informationgovernance.scot.nhs.uk](http://www.informationgovernance.scot.nhs.uk)



Dr Sarah L Mitchell  
Programme Director – Active and Independent Living Improvement Programme  
Scottish Government  
Room GE19, St Andrews House, Regent Road  
EH1 3DG

Date: 7<sup>th</sup> April 2017  
Your Ref: 1617-0243

Dear Dr Mitchell

**Re: Application 1617-0234/Mitchell: The National Lifecurve Survey**  
**Version: 2.0**

Thank you for your application for consideration by the Public Benefit and Privacy Panel for Health and Social Care. Your application has undergone proportionate governance review and has been approved.

The Panel made the following comment:

- The Panel recommend that information security arrangements and policies for University of Strathclyde and NSS are followed in order to mitigate risk of disclosure at these locations.

This approval is given to process data as specified in the approved application form, and is limited to this. Approval is valid for the period specified in your application. You are required to notify the Panel Manager of any proposed change to any aspect of your proposal, including purpose or method of processing, data or data variables being processed, study cohorts, individuals accessing and processing data, timescales, technology/infrastructure, or any other relevant change.

I would take this opportunity to remind you of the declaration you have made in your application form committing you to undertakings in respect of information governance, confidentiality and data protection. In particular you should be aware that once personal data (irrespective of de-identification or other controls applied) has been extracted from NHSS Board(s) and transferred to you, that you will then become the Data Controller as defined by the Data Protection Act (1998). Requests for access to NHS Scotland data as part of this approved application should be supported by evidencing a copy of your approval letter and application form to the relevant local board contacts/data providers.

Please note that summary information about your application and its approval, including the title and nature of your proposal, will be published on the panel website ([www.informationgovernance.scot.nhs.uk](http://www.informationgovernance.scot.nhs.uk)).

I hope that your proposal progresses well,

Yours Sincerely

Jenny Scott  
Panel Manager  
NHS Scotland Public Benefit and Privacy Panel for Health and Social Care  
Email: [nss.PBPP@nhs.net](mailto:nss.PBPP@nhs.net)